

**CITY OF NEW BALTIMORE
 BUILDING DEPARTMENT
 36535 GREEN ST
 NEW BALTIMORE, MI 48047
 (586)725-2151**

**RESIDENTIAL RENTAL STRUCTURES AND RESIDENTIAL RENTAL UNITS
 REGISTRATION**

APPLICATION FOR CERTIFICATE OF COMPLIANCE

Rental Address _____
 Number of Units _____ Number of Occupants _____

OWNER INFORMATION (complete all fields-use additional sheets if needed)

Name(s) _____
(Post office boxes are not accepted as the legal address)
 Address _____
 City _____ State _____ Zip _____
 Phone (Day) () _____ (Evening) () _____
 Driver's License # _____ Date of Birth _____
 Owner(s) signature _____ Date signed _____
 I/We hereby appoint and designate _____ as the responsible local agent.
 Owner(s) signature(s) _____ Date signed _____

The owner may act as the responsible local agent, provided that the owner resides within a 50-mile radius of the city limits.

RESPONSIBLE LOCAL AGENT(S) (complete all fields-use additional sheets if needed)

Name(s) _____
(Post office boxes are not accepted as the legal address)
 Address _____
 City _____ State _____ Zip _____
 Phone (Day) _____ (Evening) _____
 Driver's License # _____ Date of Birth _____
 Responsible local agent(s) signature(s) _____ Date signed _____

**Registration is valid for as long as ownership remains unchanged.
 Certificates of Compliance must be issued every five (5) years.**

For Building Department Use Only	
<u>Registration Fees</u>	<u>Inspection Fees</u>
Per Parcel <u>\$20.00</u>	Base fee _____
Total _____	Per Unit Fee _____
Total _____	Total _____
<u>Certificate of Compliance</u>	Issue Date _____
<u>Next Inspection</u>	Date _____