

City of Melvindale
Department of Building and Safety
3100 Oakwood Boulevard
Telephone: 313-429-1060

MULTIPLE RENTAL PROPERTY REGISTRATION

Complex Name _____ Date _____
Address _____

Business Form (Check One): Corporation ____ Partnership ____ Sole Proprietor ____ LLC ____

Submit copies of : Articles of Incorporation, Partnership Agreement, Assumed Name Certificate, or LLC, Management Agreement, with names and addresses of all legally responsible persons.
Also for corporations and LLC entities, submit copy of State of Michigan annual report.

Building _____	Number of Units _____	Building _____	Number of Units _____
Building _____	Number of Units _____	Building _____	Number of Units _____
Building _____	Number of Units _____	Building _____	Number of Units _____
Building _____	Number of Units _____	Building _____	Number of Units _____
Building _____	Number of Units _____	Building _____	Number of Units _____

Total Number of Units: ____ x **\$2.00 per unit** = ____ + **\$25.00 Registration** **TOTAL FEE:** _____

Legal Owner

Responsible Local Agent

Name _____

Name _____

Address _____

Address _____

City/State/Zip _____

City/State/Zip _____

Business Phone _____

Business Phone _____

Home Phone _____

Home Phone _____

Drivers Lic. # _____
Or F.E.I.N.

Drivers Lic. # _____

Date of Birth _____

Date of Birth _____

I fully understand the registration requirements, and implications required by Code of Ordinance 514, Sections 5-301 thru 5-318, pertaining to owning and renting of dwelling units and further agree that all notices, correspondence, violations and citations, as well as any other legal documents, may be served either to the owner or responsible local agent; and further agree to notify the Building Department upon the sale or transfer of the property, or change of responsible local agent; and further to comply with all ordinances and inspection requirements of the City of Melvindale, and to pay all associated fees and obtain a Certificate of Compliance as required.

Legal Owner: _____
Signature

Responsible Local Agent _____
Signature