

RENTAL REGISTRATION FORM
CITY OF DEARBORN HEIGHTS
DEPARTMENT OF BUILDING AND ENGINEERING
6045 FENTON
DEARBORN HEIGHTS, MI 48127
313-791-3470 FAX 313-791-3471

*****EFFECTIVE OCT 2014*****

RENTAL REGISTRATION FEE: \$50.00 EACH (ONE TIME FEE ONLY)
RENTAL INSPECTION FEE: \$200.00 (EVERY TIME YOU CHANGE TENANTS, AND
IF YOU HAVE THE SAME TENANT FOR MORE THAN 3 YEARS, EVERY 3 YEARS)
COPY OF OWNERS DRIVERS LICENSE TO BE TURNED IN WITH THIS FORM

ADDRESS OF RENTAL PROPERTY _____

OWNERS NAME _____

OWNERS HOME ADDRESS _____

CITY _____ STATE _____
ZIP _____ PHONE # _____

DATE OF BIRTH _____ DRIVERS LIC. # _____

I, OWNER OF THE ABOVE PROPERTY, AUTHORIZE THE CITY OF DEARBORN HEIGHTS TO PERFORM AN INTERIOR
AND EXTERIOR INSPECTION OF THE PROPERTY. I FURTHER UNDERSTAND I WILL HAVE (30) DAYS TO COMPLETE
MY INSPECTIONS IF MY PROPERTY IS ALREADY OCCUPIED WITH A TENANT. I FURTHER UNDERSTAND THAT WHEN
THIS TENANT MOVES OUT, I WILL REFILE FOR A NEW INSPECTION.

(SIGNATURE OF OWNER)
(DATE)

TENANT NAME _____

FOR OFFICE USE ONLY:

RECEIPT # _____ REGISTRATION \$ _____
INSPECTION \$ _____

DATE OF INSPECTION _____
A.M. OR P.M. _____